



## Instructions for Submitting an Application to the QED Program 2020

*We have made a change to the process of submitting applications for 2020. This year, applications should be emailed from the researcher/applicant to their respective Technology Transfer Office (or equivalent) Point of Contact, and the TTO will be uploading the applications to the QED Program's secure on-line application site.*

This white paper application is non-confidential. Only our selection committee and select members of the Science Center and your institution will have access to your application. However, information contained in the application is **NOT** considered confidential. Please do not disclose unpublished or confidential information in your application.

Please consult your Technology Transfer Office before submitting. Please **DO NOT** send your application to QED or anyone at Science Center directly. We can only accept applications that have been sent to us via the Technology Transfer Office (or designated equivalent) of your participating institution.

On the QED application form, please double click the gray box and copy and paste your answers to each section. in the Default Text section. Please stay within character limits specified in each section. All text in excess of the specified limits will be automatically truncated.

### **If you are submitting an application for the early submission deadline for feedback (April 9, 2020):**

1. QED Program Application forms can be found on the Science Center website at [www.sciencecenter.org/discover/qed](http://www.sciencecenter.org/discover/qed) under the "How to Apply" tab. You will also see FAQs there as well.
2. Under the "How to Apply" tab, locate the "QED Program TTO Contacts 2020" to find your institution's point of contact/Technology Transfer Officer (TTO). This is the person(s) you will email your completed application to.
3. Email your application form as a Word document – (not as a PDF) to the TTO Point of Contact. This is a very important step.
4. Your TTO Point of Contact will review your application, and one of these actions will be taken:
  - a. The TTO will approve your application, submit it to us (as a PDF), and the Science Center will receive your application for consideration for this year of the QED program.
  - b. The TTO will identify some changes to be made in your application and contact you for necessary revisions – then the TTO will submit your revised application for consideration.
  - c. The TTO will choose not to submit your application to the QED program in this round and contact you to discuss their decision and recommendations.

**You and your TTO will receive an email notification of the successful submission of your application.**

### **If you are resubmitting a revised application after receiving feedback (April 30, 2020 deadline for all applications):**

Should you choose not to revise your application, no further action needs to be taken. The application most recently submitted (by your TTO on your behalf), will be considered by the QED Program.

Please **DO NOT** send your revised application to QED or anyone at the Science Center **directly**.





## QED Proof-of-Concept Program

1. QED Program Application forms can be found on the Science Center website at [www.sciencecenter.org/discover/qed](http://www.sciencecenter.org/discover/qed) under the “How to Apply” tab. You will also see FAQs there as well.
2. Under the “How to Apply” tab, locate the “QED Program TTO Contacts 2020” to find your institution’s point of contact/Technology Transfer Officer (TTO). This is the person(s) you will email your completed application to.
3. Email your application form as a Word document – (not as a PDF) to the TTO Point of Contact. This is a very important step.
4. Your TTO Point of Contact will review your application, and one of these actions will be taken:
  - a. The TTO will approve your application, submit it to us (as a PDF), and the Science Center will receive your application for consideration for this year of the QED program.
  - b. The TTO will identify some changes to be made in your application and contact you for necessary revisions – then the TTO will submit your revised application for consideration.
  - c. The TTO will choose not to submit your application to the QED program in this round and contact you to discuss their decision and recommendations.

**You and your TTO will receive an email notification of the successful submission of your application.**

### Key Dates for Applying to the QED Program 2020

Opening Day for Applications	March 2
Early-Apply Deadline for Feedback on your Application (optional)	April 9
Deadline for Final Applications	April 30
Finalists (10-12 Applications from all Applications received)	July 1
Program Year Development of a Proof-of-Concept Plan	July – December
QED 2020 Awards announced (3 – 4 Projects awarded up to \$200K)	January 15, 2021

**Note:** *We have changed the look/heading on the QED Application form for 2020. We will be accepting applications in the “old” format for 2020. The content/questions on the 2020 application form have not changed.*

